



**EXTENSION OF TIME
B-25**

Development Services

Building Division
1635 Faraday Avenue
www.carlsbadca.gov

A building permit application and building permit may become abandoned and void if a certain amount of time has passed unless an extension of time has been granted. This form shall be completed to request an extension of time for a building permit application or building permit. A building permit application or building permit extension may be granted, for justifiable cause, at the discretion of the Building Official. An extension request must be received prior to expiry date. A separate extension application form is required for each building permit application or building permit. An extension of time fee (permit revision processing fee) will be applied per permit to review the requested extension. Extension or reinstatement requests for unrelated permits must be submitted separately and will be charged applicable fees.

Time Limits for Building Permit Application(s). A building permit application will expire if a permit has not been obtained within one year from the application date (original filing date). The Building Official is authorized to extend a building permit application one time for a period not exceeding 180-calendar days from the expiration date if the Building Official determines that circumstances beyond the control of the Applicant prevented permit issuance. The Building Official may also grant one more additional 180-day extension of this initial period. No permit application shall be extended more than twice.

Time Limits for Building Permit(s). A building permit that has been duly issued by the city is valid for 365-days (one-year) and a major inspection (foundation, underfloor, frame, or final) must be approved or partially approved within this time period. Therefore, the Permit Holder must receive a major inspection every 6-months to remain in good standing. If a Property Owner, Applicant, or Agent is unable to start working on a project within 365-days of permit issuance or is unable to continue the project after starting the construction, the Permit Holder must apply for an extension before the expiration date. The Building Official is authorized to extend a building permit by 180-days, one or more times. However, building permits expire if the scope of work for which the permit is issued is not completed within three years from issuance. If a building permit has expired due to inability to start a project, fails to receive timely extension before the project is suspended/abandoned, or is not completed within the three-year time limit, a new application will be required and the project will be subject to new fees and regulations that are in effect at the time the new application is submitted.

Permit #: _____ Assessor’s Parcel Number: _____

Site Address: _____

Applicant’s Name: _____

Property Owner’s Legal Name: _____

Is there an active code enforcement violation on this site: Yes No

Previous extension granted: Yes No Expiration date: _____

Reason for the extension(justification): _____

APPLICANT/PERMIT HOLDER CERTIFICATION:

CHECK EACH BOX

- The Applicant/Permit Holder acknowledges that the Applicant/Permit Holder has read the foregoing and requests a 180-calendar day extension for the above referenced building permit application(s) or building permit(s). I will pursue the completion of the building permit application or building permit in good faith in performance. All outstanding fees associated to the application or permit will be paid prior to the approval of the extension.
- I understand if the extension is approved, the extension allows for one, 180-day extension from the date the application or permit becomes inactive/expired.
- I understand that I may need to obtain separate extensions from other departments for related permits and approvals (zoning, land development engineering services, public works, etc.).
- The issuance of a permit based on construction documents and other data shall not prevent the Building Official from requiring the correction of errors in the construction documents and other data.
- I agree to indemnify, defend and hold harmless the city and its officials, officers, agents and employees ("indemnified Parties") from any claims, causes of action or damages/cost arising from the extension request. I waive all rights of subrogation and contribution against the Indemnified Parties while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed, regardless of any prior, concurrent or subsequent passive negligence by the Indemnified Parties.

By signing below, I acknowledge that I have completely read, understand, and agree to the declarations above and accept all terms set forth herein.

Name of Applicant (or Permit Holder)

Signature of Applicant (or Permit Holder)

Date: _____

FOR CITY USE ONLY

Receipt Acknowledgement: _____

Date: _____

BUILDING STAFF