



**OWNERS
AUTHORIZED
AGENT FORM
B-62**

Development Services

Building Division
1635 Faraday Avenue
442-339-2719
www.carlsbadca.gov

OWNER'S AUTHORIZED AGENT FORM

*Only a property owner, contractor or their authorized agent may submit plans and applications for building permits. To authorize a third-party agent to sign for a building permit, the owner's third party agent **must bring this signed form**, which identifies the agent and the owner who s/he is representing, and for what jobs s/he may obtain permits. The form must be completed in its entirety to be accepted by the City for each separate permit application.*

Note: The following Owner's Authorized Agent form is required to be completed by the property owner only when designating an agent to apply for a construction permit on his/her behalf.

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

Excluding the Property Owner Acknowledgement, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

Scope of Construction Project (or Description of Work): _____

Project Location or Address: _____

Name of Authorized Agent: _____ Tel No. _____

Address of Authorized Agent: _____

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.

Property Owner's Signature: _____ Date: _____