



COMM. BUILDING PERMIT APPLICATION B-2

FOR CITY USE ONLY

Plan Check No.: PC Deposit: Date:

This form shall be completed to initiate a non-residential building permit application.

Job Address: Unit #: APN:

Description of Work:

Project Valuation: \$ Is there an active code enforcement violation on this site? Y N

Are Planning permits required?: Y N Case File Nos.:

Please indicate the type of application(s) requested and provide the applicable information:

- Addition/New: Addition SF and Use, New SF and Use, SF Deck, SF Patio Cover, SF Other (Specify)
Occupancy Group/Rating Type: Construction Type:
Tenant Improvement: SF, Existing Use: Proposed Use:
Occupancy Group/Rating Type: Construction Type:
Pool/Spa: SF. Additional Gas or Electrical Features?
Solar: KW, Modules. Mounted: Roof Ground. Tilt: Y N. RMA: Y N.
Battery: Y N. Panel Upgrade: Y N. Electric Meter Number:
Reroof:
Plumbing, Mechanical, Electrical:
Other:

APPLICANT (PRIMARY CONTACT):

Name: Address: City: State: Zip: Phone: Email:

PROPERTY OWNER:

Name: Address: City: State: Zip: Phone: Email:

DESIGN PROFESSIONAL:

Name: Address: City: State: Zip: Phone: Email: State License:

CONTRACTOR:

Name: Address: City: State: Zip: Phone: Email: CSLB License #: Class: City Business License #:

Billing Party: Applicant Property Owner Contractor Other:

The construction, addition, or alteration of buildings is governed by the California Contractors License Law (commencing with Business Professions Code section 7000). The law has an exemption that allows a person who is not a California Licensed Contractor to construct a single-family residential structure provided they meet certain requirements. Permits for commercial or industrial projects are only to be issued to California Licensed Contractors. The city does not accept letters of Property Owner authorization or any other form of authorization other than the approved Contractor proxy statement below. The signatures on the application, permit, and licenses will be expected to match. Refer to Form B-16 for other frequently asked questions.

CONTRACTOR CERTIFICATIONS:

CHECK EACH BOX

- I will be in responsible charge for the day-to-day oversight of the construction, which may include scheduling inspections, receiving notices of failed inspections, permit expirations or revocation hearings. I hereby authorize the city and its officials, officers, agents and employees to conduct a site visit of this property as part of the city's review of this application, making all portions of the interior and exterior accessible through completion of construction, and in response to any conditions.
- I understand that State law mandates the Applicant to provide an estimated value of all work proposed (B-29 form). I hereby certify the construction valuation provided is accurate and includes all proposed work such as all structural work, finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevator, labor costs, and all permanent equipment and systems. If the valuation is underestimated, the permit may be denied, unless the Applicant can show detailed estimates to meet the approval of the Building Official.
- If the person or persons other than me is designated as Applicant on this application form, I authorize the Agent listed on this application (as Applicant) to submit the initial application, receive all city correspondences and be notified if any corrections are needed, and will be responsible for transmitting all relevant and material application and permit records to the city. If the Applicant quits or is discharged then Form B-23 must be completed to change assignment of project Applicant.
- I have read this application form in its entirety and reviewed the building permit application and the information I have provided is true and correct to the best of my knowledge correct. Grade lines as shown on drawings accompanying this application are assumed to be correct. This also certifies that the description of the project and all the plans and supporting documentation; including the location and labeling of all existing and proposed buildings, structures, access roads, and utilities and easements; are accurate in all material respects as of the date when made. I understand that it is my responsibility to ensure that statements and representations are not misleading. I agree to promptly remove, correct, or add information as needed to correct any misleading or materially inaccurate information. I understand that any misstatement or omission of the requested information or of any information subsequently requested might be grounds for rejecting the application, denying the application, suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as deemed appropriate by the City of Carlsbad.
- If a digital submittal is made or required, I/we certify that the submittal package includes digital files that follow the city's [electronic submissions standards](#).) Failure to submit correctly formatted electronic files may result in the submittal being returned, which will delay intake and/or review.
- I certify that I am aware of all permit requirements and, as Contractor, will not willfully deviate from the approved plan. I agree to comply with all applicable city and county ordinances and state laws relating to building construction. I assume full responsibility for the satisfactory completion of all work authorized under the permit(s), including work performed prior to assuming control.

- I hereby affirm under penalty of perjury that I am a licensed under provisions of Chapter 9 (commencing with section 7000) of Division 3 of the Business and Professions Code, and the license is in full force and effect.
- WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES. Place a check mark next to the declaration regarding the workers' compensation coverage that applies. Check only one (A), (B), or (C):
- A. I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
- B. I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
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- C. I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forth with comply with those provisions.
- I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Civil Code section 3097). If not using a construction lending agency write N/A: Lender: _____
- I understand that I will need a current Carlsbad business license to obtain the building permit.
- I understand that a building permit application will expire if a permit has not been issued/obtained within one year from the application date (original filing date), unless an extension of time has been granted (Form B-25). With some limited exceptions, if a building permit application expires and there is interest in proceeding with the same project, a new application will be required and the project will be subject to new fees and regulations that are in effect at the time the new application is submitted.
- After submitting the application, the Billing Party designated as part of the application will be sent future city invoices for above referenced building permit(s). I understand that if a permit fee or development impact fee refund is issued, the check will be mailed to the financial responsible party (the actual person or company that paid the invoice). If the information on file for the financially responsible party is outdated or inaccurate, it must be corrected before the refund can be sent. Form B-49B may be completed to update the financially responsible party's contact information (e.g. change of address).
- I/We agree to waive, release, and discharge the City of Carlsbad ("City") and its officers, elected or appointed officials, employees, volunteers and agents (the "Indemnified Parties") from all claims and demands, rights and causes of action of any kind with respect to the building permit application, the purpose of which is to challenge, attack set aside, void, modify, or annul the approval or denial of the application, or the processing thereof, except liability caused by the Indemnified Parties' sole negligence or willful misconduct, in which case the indemnity received by the city shall be reduced by the amount: (a) that the city's active negligence contributed to the liability on a comparative basis; or (b) such other amount as may be required by law. This obligation is effective without reference to the existence or applicability of any insurance coverages which may have been required by city or any additional insured endorsements which may extend to Indemnified Parties. Contractor on behalf of

themselves and all parties claiming under or through them, waive all rights of subrogation and contribution against the Indemnified Parties while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed, regardless of any prior, concurrent or subsequent passive negligence by the Indemnified Parties.

By signing below, I acknowledge that I have completely read, understand, and agree to the declarations above and accept all terms set forth herein.

Signature of Contractor

Date: _____

PROPERTY OWNER CERTIFICATIONS:

CHECK EACH BOX

- I certify that the Contractor listed on this application will be in responsible charge for the day-to-day oversight of the construction, which may include scheduling inspections, receiving notices of failed inspections, permit expirations or revocation hearings. If the Contractor quits or is discharged then Form B-23 must be completed to change assignment of project Contractor.
- A Grant Deed is required if the ownership does not match city records. If the owner noted on the Grant Deed does not match the person signing as Property Owner, provide paperwork documenting the person signing is authorized to sign as a Property Owner.
- I authorize representatives of Carlsbad to enter the above-identified property for inspection purposes.
- A building permit application may be withdrawn or cancelled by filing a written request signed by all persons who signed the original application, or their successors in interest.
- I understand that prior to the submission of the application, I have been advised to check any approved plans that had been previously issued for the subject property. The plans will show construction that was allowed by previous building permits. This certifies that to the best of my knowledge that all improvements existing on the property were completed in accordance with all regulations in existence at the time of their construction, unless otherwise noted. I understand that if there is a code violation on the property, building permit application review may be delayed. Any unpermitted structures or uses must either be removed or legalized as part of this application.
- I agree to indemnify, defend and hold harmless the city and its officials, officers, agents and employees ("Indemnified Parties") for any claims, causes of action or damages/cost arising from the building permit application or building permit if issued. I waive all rights of subrogation and contribution against the Indemnified Parties while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed, regardless of any prior, concurrent or subsequent passive negligence by the Indemnified Parties.

By signing below, I acknowledge that I have completely read, understand, and agree to the declarations above and accept all terms set forth herein.

Signature of Property Owner

Date: _____

FOR CITY USE ONLY

Receipt Acknowledgement: _____ Date: _____

BUILDING STAFF

DISABILITY ACCESS REQUIREMENTS AND RESOURCES NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERAL SERVICES
Division of the State Architect,
CASp Program.
[CASp Property Inspection](#)

DEPARTMENT OF
REHABILITATION
Disability Access Services.
[DAS - CA Department of
Rehabilitation](#)

DEPARTMENT OF
GENERSERVICES,
California Commission
on Disability Access.
[California Commission on
Disability Access](#)

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES.

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code Sections 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING.

State and federal programs to assist businesses with access compliance and access expenditures are available:

- 1) Disabled Access Credit for Eligible Small Businesses.

FEDERAL TAX CREDIT – Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT – Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

2) Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION – Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

3) California Capital Access Financing Program

STATE FINANCE OPTION – The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcfca/calcap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES AMERICANS WITH DISABILITIES ACT OF 1990 (ADA).

The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC).

The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.

HEALTH AND SAFETY CODE - HSC DIVISION 104. ENVIRONMENTAL HEALTH [106500 - 119406], PART 15. MISCELLANEOUS REQUIREMENTS. CHAPTER 2. Restrooms. ARTICLE 5. Single-User Restrooms [118600.]

- (a) All single-user toilet facilities in any business establishment, place of public accommodation, or state or local government agency shall be identified as all-gender toilet facilities by signage that complies with Title 24 of the California Code of Regulations and designated for use by no more than one occupant at a time or for family or assisted use.
- (b) During any inspection of a business or a place of public accommodation by an inspector, building official, or other local official responsible for code enforcement, the inspector or official may inspect for compliance with this section.
- (c) For the purposes of this section, "single-user toilet facility" means a toilet facility with no more than one water closet and one urinal with a locking mechanism controlled by the user.
- (d) This section shall become operative on March 1, 2017.
- (e) This section does not apply to construction jobsites, as described in subdivision (a) of Section 6722 of the Labor Code. (Amended by Stats. 2023, Ch. 529, Sec. 2. (AB 521) Effective January 1, 2024.)