



APPLICATION TRASH CAPTURE SWQMP REVIEW E-23A

Development Services
Land Development Engineering
1635 Faraday Avenue
442-339-2750
www.carlsbadca.gov

Complete all appropriate information. Write N/A when not applicable.

Project Name: _____ Date: _____
 Project Description: _____

 Project Address: _____
 APN(s): _____ Property Acreage: _____

Property Owner: _____ Mailing Address: _____ _____ Phone Number: _____ E-mail: _____ I certify that I am the legal property owner and that all the above information is true and correct to the best of my knowledge. Signature: _____ Date: _____	Civil Engineer: _____ Firm: _____ Mailing Address: _____ _____ Phone Number: _____ E-mail: _____ State Registration Number: _____
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Required to be completed if property owner is other than individual

Authorized Signatory for BMP Maintenance Agreement:
 Name & Title of Signatory: _____
 Name & Title of Signatory: _____

Signature Requirements for BMP Maintenance Agreement:
Corporation: One signature from EACH group. Group 1: chairman, president, vice president.
 Group 2: corporate secretary, assistant corporate secretary, CFO, assistant treasurer. Corporation with a single signatory: Provide documentation as described below (in "LLC or Partnership").
LLC or Partnership: Attach official document (e.g., corporate resolution, operating agreement) identifying the signatory by name and title and verifying this person has sole authority to legally bind the entity.
 Provide documentation for all related entities involved in this venture.

<i>This section to be completed by city personnel</i>	
Project ID:	_____
Permit Number:	_____
Planchecker:	_____



TRASH CAPTURE SWQMP SUBMITTAL CHECKLIST E-23A

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The following items must be included in the submittal. Write N/A when not applicable.

For initial submittal, email landdev@carlsbadca.gov to coordinate PDF submittal. For re-submittal and final submittal, coordinate PDF submittal with the city's project engineer. PDF's of all items required for every submittal. Thumb drives and CD's will not be accepted. Items marked with an asterisk (*) must be completed by appropriately licensed engineer.

INITIAL SUBMITTAL CHECKLIST	
<input type="checkbox"/>	1) This submittal checklist
<input type="checkbox"/>	2) Transmittal from engineer of work listing all items being submitted
<input type="checkbox"/>	3) Completed & signed city Trash Capture application form (see page 1)
<input type="checkbox"/>	4) 1 copy of Grant Deed of Property or preliminary Title Report (dated within 6 months of application)
<input type="checkbox"/>	5) *1 copy of Trash Capture SWQMP
<input type="checkbox"/>	6) *1 copy of Drainage Study (if applicable)
<input type="checkbox"/>	7) SWQMP Trash Capture review fee
<input type="checkbox"/>	8) *2 Sets of prints showing all changes in red on city approved plans, folded to 9"x12" (If applicable)
<input type="checkbox"/>	9) 2 copies of Signature Authority documentation (if applicable, see page 1)
<input type="checkbox"/>	10) Other: _____
<i>City use only</i> Received by: _____ Date: _____	
RE-SUBMITTAL CHECKLIST	
<input type="checkbox"/>	1) This submittal checklist
<input type="checkbox"/>	2) Transmittal from engineer of work listing all items being submitted
<input type="checkbox"/>	3) Copy of previous city transmittal letter
<input type="checkbox"/>	4) All previous checkprints of Trash Capture SWQMP
<input type="checkbox"/>	5) *1 copy of corrected Trash Capture SWQMP
<input type="checkbox"/>	6) *1 copy of corrected Drainage Study (if applicable)
<input type="checkbox"/>	7) Other: _____
<i>City use only</i> Received by: _____ Date: _____	
FINAL SUBMITTAL CHECKLIST	
<input type="checkbox"/>	1) This submittal checklist
<input type="checkbox"/>	2) Transmittal from engineer of work listing all items being submitted
<input type="checkbox"/>	3) Copy of previous city transmittal letter
<input type="checkbox"/>	4) All previous checkprints of Trash Capture SWQMP
<input type="checkbox"/>	5) *1 copy of corrected & signed Trash Capture SWQMP
<input type="checkbox"/>	6) *1 copy of corrected Drainage Study (if applicable)
<input type="checkbox"/>	7) CAD files: See Volume 1, Chapter 2 of the engineering standards for digital submittal requirements.
<input type="checkbox"/>	8) Original BMP maintenance agreement prepared by city staff properly executed and notarized
<input type="checkbox"/>	9) Payment of final fees. See enclosed invoice. (SWQMP Trash Capture inspection fee on building permit.)
<input type="checkbox"/>	10) Other: _____
<i>City use only</i> Received by: _____ Date: _____	